**Implementation of Dual Diploma Programs**

1. The dual diploma programs (not to be confused with joint study programs) are implemented on the basis of an agreement between the higher education institutions, determining the procedure for the implementation of the said programs.
2. The partner institution adopts the plan of the respective study program of the Latvia University of Life Sciences and Technology (hereinafter ‘’LBTU’’) for implementation. As the program is already licensed and accredited in Latvia, graduates will receive a diploma issued by LBTU. It will be a new study program for the partner, therefore will require legalization procedure in the partner’s country. The Uzbek partner must submit licensing documents to the Ministry of Higher and Secondary Special Education: a bilateral agreement on the implementation of the program, a program standard for the classification of bachelor's and master's programs, an implementation "roadmap" and a study plan.
3. The study plan of dual diploma programs is implemented partly at the partner university and at LBTU. The division of study load and sequence of subjects are determined in the bilateral agreement. During Master's studies, it can be one study year / stage at a partner university, the second year at LBTU (1 + 1), or 0.5 +1.5. During Bachelor studies, the division can be 1 + 3, 2 + 2. Combined full-time and distance learning (so-called “blended studies”) are possible during the semesters.
4. The student's transfer from the partner higher education institution to LBTU is organised in accordance with the procedure for admission of foreign students to LBTU: academic recognition of previous education documents (AIC), English language proficiency test, the establishing of a study agreement, organisation of temporary residence permits and immatriculation procedure.
5. The results of study periods at both institutions are mutually recognized. For example, LBTU performs academic recognition of the results of the first year of studies at a partner university and transfers students to the next stage of studies, but the partner university recognizes the study results acquired in LBTU.
6. The defense of the final thesis takes place at LBTU, which is the basis for receiving the diploma of the instituion, while the partner university recognizes the results of the defense of the thesis and issues the diploma of the partner university.
7. Students who do not continue their studies at LBTU complete the partner university’s requirements, receiving only the diploma of the partner country.
8. With a mutual agreement of the program directors, the study plan permits change of study courses between semesters.
9. The lecturers of the partner university get acquainted with the course programs and, by mutual agreement, balances the course content accordingly. It is possible that the content will not completely coincide, but it is necessary to ensure the continuity of study courses. In order to ensure a higher quality of studies at the partner university and the continuity of the study content, LBTU may provide the methodological materials of its courses.
10. The language of implementation of the double diploma study program in Latvia is English.
11. The double diploma study program is a paid program. The tuition fee is determined and received by the university where the student is studying in the specific study year / semester.
12. The institutions may agree on the distribution of study income, for example, 80% + 20% (80% is retained by the university where the student is studying in the given semester, but 20% is transferred to the partner institution), thus promoting mutual interest during the active study period.
13. Motivation to consider a double diploma program with LBTU is determined by:

* the opportunity to obtain an EU-recognized diploma;
* the opportunity complete a part study program in the home country, which can significantly reduce the student's living expenses.

14. LBTU International Cooperation Center coordinates marketing activities of the dual diploma study program in the country of the partner university.